



The Unified Voice of Oklahoma Cities and Towns

INSTITUTE FOR NEW MUNICIPAL OFFICIALS

AGENDA

8:00–8:30 a.m.	Registration
8:30–9:15 a.m.	Welcome Mike Fina, OML
9:15 – 10:00 a.m.	Principles of Municipal Government & Land Use David Weatherford, City Attorney, Sand Springs
10:00 - 10:10 a.m.	Break
10:10 – 11:20 a.m.	Open Meetings, Procedures & Decorum Christian Rinehart, OML
11:20 – 11:40 a.m.	Debt Limitation and Budgeting Christian Rinehart, OML
11:40 a.m. – 12:50 p.m.	Lunch (<i>on your own</i>)
12:50 –2:00 p.m.	Purchasing & Spending Christian Rinehart, OML
2:00 - 2:10 p.m.	Break
2:10 –3:25 p.m.	Employment Overview Monica Coleman, OMAG
3:25 – 3:50 p.m.	Open Records Christian Rinehart, OML
3:50–4:00 p.m.	Break
4:00 – 4:30 p.m.	Gifts, Conflict of Interest, & Nepotism Christian Rinehart, OML
4:30–5:00 p.m.	Ethics Christian Rinehart, OML