

**Oklahoma Municipal Court Clerks Association**  
**Planning session/Board of Directors Meeting Minutes**  
**July 13-15, 2022**

**The Skirvin Hilton Hotel**

Meeting began at 9:00 a.m. July 13, 2022

1. Call to order was made by President Cindy Robins.
  2. Roll was called and quorum was established.  
Present: Cindy Robins, Laura Miller, Kim Johnson, Tracey Aaron, Vicki Fessler, Paula Girty, Yolanda Whitlow, Angelene Flurry, Valorie Cumming, and liaisons Cathy Pulver with Oklahoma Municipal League, Lindsey Ray, and Marisa Dyess with OSU.  
Absent: Yolanda Ramos
  3. Prayer was given by Yolanda Whitlow.
  4. The minutes from the May 2022 meeting were presented and approved. Tracey Aaron made the motion to approve with a second from Paula Girty. All ayes. Motion carried.
16. Due to time constraints of liaisons, agenda item 16 was discussed. Mastery classes were discussed. Virtual problems at the conference with virtual attendance with suggestions and options of improvements were heard.

Break from 10:21-10:35 a.m.

16. cont'd: Lindsey Ray and Marisa Dyess discussed transcripts and financials. The Round Table luncheon, moving the video loop regarding the transcripts being moved to another time (maybe at a time for only new members) and the 2023 Conference theme were also discussed.

"Roaring into 2023", an art deco type theme, was decided on.

A break for lunch motion was made by Cindy Robins with a second by Valorie Cumming. All ayes. Motion carried. 11:47 a.m.

Motion to reconvene was made by Laura Miller with a second from Tracey Aaron. All ayes. Motion carried. 1:20 p.m.

Annual conference speakers, Mastery classes with session classes, with speakers to be confirmed, were considered.

Motion to adjourn was made by Yolanda Whitlow and seconded by Angelene Flurry. All ayes. Motion carried.

Meeting adjourned at 4:00 p.m.

July 14, 2022

Meeting began at 9:05 a.m.

Motion to reconvene was made by Laura Miller and seconded by Yolanda Whitlow. All ayes. Motion carried.

Present: Cindy Robins, Tracey Aaron, Vicki Fassler, Paula Girty, Yolanda Whitlow, Valerie Cumming, Cathy Pulver, Angelene Flurry, Kim Johnson, and Laura Miller.

Absent: Yolanda Ramos.

16. cont'd Annual conference speakers and times were discussed. Platform, schedules, give-a-ways, and evaluations had suggestions and confirmations.

A motion was made by Vicki Fessler with a second by Angelene Flurry for the morning break. All ayes. Motion carried. Broke at 10:38 a.m.

A motion to resume was made by Laura Miller with a second from Valorie Cumming. All ayes. Motion carried. Resumed at 10:50 a.m.

Conference plans were the topic for the midafternoon session. A discussion of adding a District Workshop offering a Mastery class (that has been offered at the previous years' conference) was had. Cindy Robins made the motion to approve with a second by Valorie Cumming. 4 ayes, 3 nays. Motion carried.

A motion to break was made by Yolanda Whitlow with a second by Paula Girty. All ayes. Motion carried. Broke at 11:55 a.m.

A motion to reconvene was made by Laura Miller with a second from Vicki Fessler. All ayes. Motion carried. Reconvened at 12:15 p.m.

With plans confirmed on the 2023 Conference, the board closed Item 16 and resumed the meeting on Item 5 of the agenda.

5. **OMCCA liaisons.** Valorie Cumming updated the board on the Cost Administration Implementation Committee. No other action taken.
6. No action was taken on **Outside Agencies.**
7. No action was taken on **OMCCA Constitution and By-Laws.**
8. No action was taken on **OMCCA Rules for Continuing Education and Outside Credit.**
9. **OMCCA Certification Program** was visited. President, Past President, Vice President and Treasurer are to look at revamping. Valorie Cumming to email among board concerning the certification program.

10. **OMCCA Membership** was discussed. Updates were suggested to firm up NCourt payments for new membership. Recruitment suggestions were heard from board members. DPS trainings and handouts were included in the suggestions.
11. **OMCCA Board Member and Board Duties** had no action taken.
12. **OMCCA Website** is to be updated by Christy Kristopherson at Oklahoma Municipal League.
13. **OMCCA social media** had no action taken.
14. **Oklahoma Traffic Records Council Meeting Update** had no action taken.
15. **Requests for Approval of Outside Credits** had no action taken.
  
16. See prior minutes
  
17. **Discussion and action on District Workshops; Orientation Workshops; OMCCA Training Workshops; scheduling dates; attendee credit; speakers; giveaways** discussion was had.

Motion to adjourn for the day was made by Valorie Cumming and seconded by Paula Girty. All ayes. Motion carried.

Meeting adjourned at 1:00 p.m.

July 15, 2022

Meeting began at 9:00 a.m.

Yolanda Whitlow made the motion to reconvene with a second by Vicki Fassler. All ayes. Motion carried.

17 cont'd. All District Workshop dates and speakers were completed. Give-a-ways were also discussed.

18. **Dates and locations of future OMCCA board meetings** were set. August 19, September 23, October 28, November 18, December 16, January 20, February 24, March 24, April 21, May 19 are the dates of the meetings with locations being set at a later date.
  
19. **Treasurer's Report** was given by Valorie Cumming. The motion to approve the treasurer's report as given was made by Yolanda Ramos and seconded by Paula Girty. All ayes. Motion carried.
20. **Expenditures Report** with mileage/tolls, miscellaneous, and OSU costs were given by Valorie Cumming. A motion to approve the report was made by Yolanda Whitlow and seconded by Laura Miller. All ayes. Motion carried.

A motion to break was made by Yolanda Whitlow and seconded by Laura Miller. All ayes. Motion carried. Break at 10:15 a.m.

A motion to reconvene was made by Tracey Aaron and seconded by Yolanda Whitlow. All ayes. Motion carried. Reconvened at 10:29 a.m.

21. Inquiries and Comments from the Board and Attendees.

Give-a-ways ideas of fans, memo books, T-Shirts and totes were presented. Suggestions on the judging of any contests for conference were all discussed. Comments from board on the completion of the 2022-23 schedule and conference were celebrated. Also comments of the comradery and well wishes.

22. A motion for **adjournment** was made by Angelene Flurry and seconded by Yolanda Ramos. All ayes. Motion carried.

Meeting adjourned at 11:14 a.m.