

**Oklahoma Municipal Court Clerks Association**  
**Board of Directors Meeting Minutes**  
**Friday, January 21, 2022**  
**Virtual Meeting**

Meeting began at 9:06 a.m.

1. The meeting was called to order by President Laura Miller.
2. Roll was called and quorum was established.  
Present: Laura Miller, Valorie Cumming, Cindy Robins, Angelene Flurry, Laura Holden, Paula Girty, Kim Johnson, and liaisons Lindsey Ray with OSU, and Cathy Pulver with OML.
3. Prayer was given by Kim Johnson.
4. **Minutes** from November 2021 meeting were approved with a motion by Valorie and a second by Cindy. All ayes and motion carried.
5. Discussion of **OMCCA Liaison** Cheryl Adams no longer being at OML was had. There will be a replacement liaison to be announced soon.
6. On discussion of **Outside Agencies** there was no action taken.
7. On discussion of **OMCCA Constitution and By-Laws** not action was taken.
8. Discussion of **OMCCA Rules for Continuing Education and Outside Credit** had no action taken.
9. No action was taken on **OMCCA Certification Programs**.
10. Discussion of **OMCCA Membership** had no action taken.
11. Discussion and/or take action on **OMCCA Board Member(s) and Board Duties**.  
Vice President duties were discussed. Laura Miller informed the board of Tracey Aaron resignation from the board effective as of today. Valorie Cumming nominated Cindy Robins to be appointed to the Vice President of OMCCA board. Angelene Flurry seconded the motion. All ayes and the motion carried.
12. Discussion and/or take action on **OMCCA Website**.  
Valorie Cumming had recently updated the Website, Cathy Pulver is updating the regional map, Laura Miller is updating the Board Members information and Cathy Pulver is to send the conference information.
13. Discussion and/or take action on **OMCCA social media platform**.  
Laura Miller is to update the information on the social media platform.
14. No action was taken on the **Oklahoma Traffic Records Council Meeting update**.
15. Discuss and/or take action to approve or reject **Requests for Approval of Outside Credits**.  
Angelene Flurry has two applications for outside credit that she's taking steps to confirm. This item was tabled.
16. Discuss and/or take action on **conference Vendor sponsorships**.  
Cindy Robins is to take the vendor lists and work with Lindsey Ray. She is also sending save the date out to vendors.

17. Discuss and/or take action on **annual “court clerk of the year” awards.**  
Discussion was had of the nomination letters to be mailed. OML will be sending emails, also.  
Break from 10:09a.m. to 10:29a.m.  
Discussion was resumed and suggestions of having a certificate for ‘in person’ awards were presented.
18. Discuss and/or take action on **OMCCA gifts and give-a-ways that are stored.**  
Angelene Flurry will have gifts for the training she will be hosting. Stock of the remaining gifts will be taken to the conference.
19. Discuss and/or take action regarding **platform, theme, brochure’s, schedule, speakers, give-a-ways, binders, attendee credit, evaluation, and any other matters related to the annual conference.**  
Conference speakers, shirts, registrations, food and snacks being individually packaged were revisited. Clines for the formal set down luncheon was discussed. Lindsey Ray is firming up information on the Bowling Alley for the night of entertainment. Pizza and salad were suggested for the meal. McAlester’s baked potatoes were suggested for another meal choice. Binders for the in-person attendees were also discussed. All changes to the brochure need to be completed by the 1<sup>st</sup> week in February.
20. Discuss and/or take action regarding **District Workshops; Orientation Workshops; OMCCA Training Workshops; Cash Handling Workshop; attendee credit; give-a-ways.**  
Workshops and training are all scheduled to be virtual with the exception of the Cash Handling in April with Angelene Flurry.
21. Discuss and/or take action to approve or reject the **Treasurer’s Report.**  
Valorie Cumming presented the Treasurer’s report. She explained the OMCCA banking account had been compromised twice on December 15<sup>th</sup> and again on the 3<sup>rd</sup> of January. Valorie is in touch with the bank to make a decision on the protection of the account in the future. Cindy Robins made the motion to approve the treasurer’s report with a second from Angelene Flurry. All ayes. Motion carried.
22. Discuss and/or take action to approve or reject **Expenditures.**  
The approved mileage checks for Laura Miller and Laura Holden have not been received by the ladies as of today’s date. This will be looked into by Cathy Pulver and Valorie Cummings. No mileage/tolls or miscellaneous were presented. The OSU expenditures were approved with a motion from Kim Johnson and a second from Cindy Robins. All ayes and the motion carried.
23. Inquiries and comments from the Board and Attendees.  
Covid was commented on and its’ affects to the conference attendance and in our daily lives.
24. A motion to adjourn was made by Cindy Robins and seconded by Angelene Flurry. All ayes and the motion carried.

Meeting adjourned at 12:24p.m.