

**Oklahoma Municipal Court Clerks Association**  
**Board of Directors Meeting Minutes**  
**Friday, September 17, 2021**  
**Virtual Meeting**

Meeting began at 10:00 a.m.

1. Call to order was made by President Laura Miller.
  2. Roll was called and quorum was established.  
Present: Laura Miller, Tracey Aaron, Cindy Robins, Valorie Cumming, Kim Johnson, Angelene Flurry, and Laura Holden. Lindsey Ray, Marissa Dyess, and Cathy Pulver were also present.  
Absent: Yolanda Whitlow-Boyd
  3. Prayer was given by Kim Johnson.
  4. OMCCA planning session minutes from August 5 & 6, 2021, were approved by a motion from Tracey Aaron. Cindy Robins seconded the motion. All ayes. Motion carried.
  5. No action was taken on the OMCCA Liaisons.
  6. No action was taken on Outside Agencies.
  7. No action was taken on OMCCA Constitution and By-Laws.
  8. No action was taken on OMCCA Rules for Continuing Education and Outside Credit.
  9. No action was taken on OMCCA Certification(s) Programs.
  10. No action taken on OMCCA Membership.
  11. OMCCA Board Member(s) and Board Duties were discussed. A packet of information for new board members is being put together by Angelene Flurry and Cindy Robins.
  12. OMCCA website updates were discussed. Cathy Pulver has added the OMCCA Board meeting minutes and agendas.
  13. OMCCA social media platform is being attended by Laura Miller.
  14. No action was taken on Oklahoma Traffic Records Council Meeting.
  15. Outside Credit Request Approvals were discussed. Kristi Winton, from Waurika, submitted a request for 6 hours credit from attending A Day with DPS. Tracey Aaron made the motion to approve with a second from Angele Flurry. All ayes. Motion carried.
  16. Matters related to the annual conference were discussed. The agenda was reviewed with updates and confirmations completed.
- BREAK FROM 10:00 to 10:26 a.m.
- Discussion was resumed on schedules, speakers, vendors, virtual attendance, class sizes, etc. A number cap on the attendance was discussed, as was COVID precaution/prevention. The date to make final decisions was held to November 2021. Brochure '70's plans are being taken care of by Lindsey Ray. Tracey Aaron is to get a vendor listing to start the recruitment of vendors. Food and giveaway decisions will be revisited at a later date also.
17. District Workshops, Orientation Workshops, OMCCA Training Workshops, Cash Handling Workshop, attendee credit, and giveaways were discussed. Discussion of finding a representative for District 2A was had. Laura Holden is to pursue suggestions made in that area. District workshops speakers are to be nailed down. A motion to complete the contract for the cash handling class was made by Angelene Flurry with a second from Laura Holden. All ayes. Motion carried.
  18. Valorie Cumming presented the Treasurers Report. Letters for AR and Credits are being sent by Valorie within the next month. A motion by Cindy Robins to approve the Treasurers Report was seconded by Tracey Aaron. All ayes. Motion carried.

19. Expenditures were discussed.
  - a. Mileage/Tolls- none.
  - b. Miscellaneous discussion was for the August 2021 reimbursement checks to be sent.
  - c. OSU is to be invoice by Valore Cumming in the amount of \$579.39
20. Inquiries and comments from the Board and Attendees.

Laura Holden checked on the certification for Rita from Big Cabin. Discussion of the October 22, 2021 board meeting being held at OMAG was held. Confirmation of the virtual orientation on October 8, 2021 was discussed.
21. Motion to adjourn was made by Cindy Robins and seconded by Tracey Aaron.

Meeting adjourned at 11:56 a.m.