

**Oklahoma Municipal Court Clerks Association
Planning Session/Board of Directors Meeting Minutes
AUGUST 5 & 6, 2021
Meeting began at 8:30 a.m.**

1. Call to order was made by President Laura Miller.
2. Roll was called and quorum was established.
Present: Laura Miller, Tracey Aaron, Kim Johnson, Valorie Cumming, Yolanda Whitlow-Boyd, Mary Ann Hickerson, Cindy Robins, Angelene Flurry, Cathy Pulver, and Lindsey Ray.
Absent: Cheryl Adams and Marisa Dyess.
3. Prayer was given by Kim Johnson.
4. Minutes from the previous meeting were tabled.
5. Discussion/action regarding the OMCCA Liaison(s) concerning Cathy Pulver and Cheryl Adams from OML and Lindsey Ray and Marisa Dyess with OSU was held.
Cindy Robins made the motion to approve the present liaisons with a second from Angelene Flurry. Motion carried.
6. Discussion/action regarding Outside Agencies (CLEET; OSBI; OBN; etc.) was held.
Discussion on not having good contact with DPS was tabled with no action.
7. Discussion and or take action on OMCCA Constitution and By-Laws.
Valorie Cumming has corrected and updated OMCCA Constitution and By-Laws with copies having been sent to each board member.
8. Discuss/action on OMCCA Rules for Continuing Education and Outside Credit.
No action taken.
9. Discussion/action on OMCCA Certification(s) Programs.
Marisa Dyess to send out 'GoTo Webinar' links.
BREAK FROM 9:15-9:30
10. Discussion/action on OMCCA Membership.
Tracey Aaron and Angelene Flurry to get together on New Member Packets.
11. Discussion/action on OMCCA Board Member(s) and Board Duties.
No action taken.
12. Discussion/action on OMCCA Website.
No action taken.
13. Discussion/action on OMCCA social media platform.
Valorie Cumming handles the Facebook site. This site has not had a 'clean up' recently. There was discussion of whether that is an issue or not. No action taken.
14. Discussion/action on Oklahoma Traffic Records Council Meeting update.
No action taken.
15. Discussion/action on approval or rejection of Requests for Approval of Outside Credits.
DPS Outside credits were discussed. Melissa Yarborough requested for Records Management and Sybil Sweepston from Eufaula had requested credit. Laura Miller to edit to reflect Outside Agency. A motion by Cindy Robins to approve was seconded by Angelene Flurry. Motion carried.
BREAK FROM 10:05-10:26

16. Discussion/action on matters related to the annual conference.

Discussion was heard on the proposed cut off date for the 2022 conference being held in person. The decision was set to be November 2021. Themes were discussed with a 70's vibe being agreed upon. Speakers were discussed and agreed upon. OSU and board members were contacting/networking with individuals on scheduling dates and times of conference agenda. No action taken.

A motion for adjournment at 12:30 p.m. was made by Angelene Flurry with a second from Yolanda Whitlow-Boyd. Motion carried.

AUGUST 6, 2021 meeting began at 8:30 a.m.

Meeting was called to order by President Laura Miller.

Roll was called and quorum was established.

Present: Laura Miller, Tracey Aaron, Kim Johnson, Valorie Cumming, Laura Holden, Angelene Flurry, Cindy Robins, Cathy Pulver, Lindsey Ray, and Marisa Dyess

Absent: Yolanda Whitlow-Boyd and Mary Ann Hickerson.

Prayer was given by Kim Johnson.

Item 16 was resumed for discussion from August 5, 2021.

Activities for stress management were discussed along the speakers, moderators, and coverage for the 2022 conference.

BREAK FROM 9:30-9:45 a.m.

Meeting resumed with further discussion and ideas for 2022 conference.

Angelene Flurry continued meeting by phone.

BREAK FROM 10:50-11:00 a.m.

Meeting continued with more confirmations on speakers, platform, theme, brochure, evaluation and other matters related to the annual conference.

BREAK FOR LUNCH until 12:30 p.m.

Item 4 was revisited for the approval of OMCCA Meeting minutes from July 23, 2021.

A motion from Cindy Robins to approve the minutes from July 23, 2021 with correction of the spelling of Valorie Cumming's name. Tracey Aaron seconded the motion to approve. Motion carried.

17. Discussion/approval regarding District Workshops; Orientation Workshops; OMCCA Training Workshops; scheduling dates; attendee credit; give-a-ways.

Discussion of the District Workshop dates and locations were planned. Two (2) virtual dates were set up for Region 1 and Region 2B with other dates and locations being discussed. Give-a-ways were discussed, with inventory being taken on existing materials.

- 18. Discussion/action regarding dates and locations of future OMCCA Board Meetings.**
Dates, locations, and in person/virtual OMCCA Board Meetings were discussed. President Laura Miller is sending out tentative dates/locations.
- 19. Discussion/action regarding the Treasurer's Report resulted in Tracey Aaron making the motion to approve the Treasurer's Report. Cindy Robins seconded the motion to approve. Motion carried.**
- 20. Discussion/action regarding Expenditures.**
Laura Miller made the motion to approve up to \$100 for reimbursement for the planning session costs. Tracey Aaron seconded the motion to approve. Motion carried.
- 21. Inquiries and Comments from the Board and Attendees.**
The calendar will be updated by Laura Miller. Speakers for District workshops and 2022 Conference will be notified.
- 22. A motion to adjourn was made by Tracey Aaron and seconded by Cindy Robins. Motion carried. Meeting adjourned at 3:30 p.m.**