



VACANCY NOTICE

Job Title: **Public Works Director**
Opening Date: Thursday, June 22, 2017
Closing Date: Open until filled
Status: Full-time - Exempt
Pay Range: \$75,000-\$85,000 DOQ
Re-evaluation after 6 months

PRIMARY PURPOSE This position is a department head level position that directs and manages the operations and personnel of the Public Works Department, which is responsible for construction, maintenance and improvement of the City's public infrastructure.

The incumbent's primary function is to organize, direct, schedule and coordinate the activities of the Public Works Departments which include outsourced Engineering & Construction, Streets & Stormwater, Water & Wastewater Utilities, Animal Control, and ADA Coordination. This includes responsibility for determining major departmental policies, planning long term programs, and making difficult administrative and professional decisions.

KNOWLEDGE, SKILLS, AND ABILITIES:

1. Superior management skills and the ability to make strategic decisions pertaining to staff and procedures within the departments managed and executing the City's mission, vision, and values; providing the standard of leadership, competence, professionalism, energy, ethical standards and integrity to the department.
2. A strong commitment to creative problem-solving through teamwork and professionalism, outstanding supervisory and administrative skills, fiscal acumen and highly developed interpersonal and oral/written communication skills.
3. A demonstrated record of team-oriented style leadership with a comprehensive knowledge of construction management, streets & stormwater, water & wastewater utilities, and animal control services and the ability to facilitate the development of a strong solutions based, customer service focused department.
4. An ability to facilitate a mindset change in employees to empower them to form a teamwork approach to departmental goals and responsibilities and to encourage them to offer creative ideas for advancing the department and problem solving.

5. Strong ethical standards and transparency for protecting the community health and safety pertaining to the public water supply, environmental protection, and all Local, State, Federal Laws. Americans with Disabilities Act (ADA), Clean Water Act (CWA) and Safe Drinking Water Act (SDWA).
6. A bachelor's degree in construction management, engineering, public administration, public policy, business administration or a closely related field from an accredited college or university and/or extensive experience in Public Works is desired. Five to 7 years of progressively responsible public sector public works management, or public administrative or managerial experience, or any equivalent combination of education and experience, is desired. Experience in a larger community at the assistant department head level will also be considered. A Professional Engineer (P.E.) designation is desired, yet not required.

Miscellaneous Requirements

- May be required to work a variety of shifts including nights, weekends, or holidays.
- Must be willing to work during periods of inclement weather.
- Subject to emergency call-in.
- Must successfully complete pre-employment substance abuse testing.
- Must successfully complete pre-employment background investigation.
- It is preferred that the position reside in Republic, yet not required

Application and complete job description available at www.republicmo.com.

Application must be completed and submitted to HR, City Hall, 213 N. Main, Republic, MO 65738 by the specified deadline.

THE CITY OF REPUBLIC IS AN EQUAL OPPORTUNITY EMPLOYER.