

2017 MUNICIPAL ELECTION CALENDAR

(For Municipalities NOT under the Town Meeting Act)

January						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 20, 2017: Filing of Notice of Election Resolution

The NOTICE OF ELECTION resolution may be filed with the secretary of the county election board at any time, but must be filed no fewer than 15 days before the filing period begins, or *January 20th*. The governing body of each municipality must provide the county election board a current map of the municipality, which includes limits and ward boundaries, and a copy of their charter, if any, as it applies to the conduct of elections. (26 O.S. §§ 13-102, 13-107, 13-109). After the resolution is filed with the county election board, the resolution with a notation of acceptance from the county election board shall be filed with the Oklahoma Tax Commission to insure state monies are distributed to the municipality (11 O.S. § 16-103.1).

January 26, 2017: Publication of Notice of Election Resolution

The Notice of Election Resolution must be published in a newspaper of general circulation at least 10 days before the beginning of the filing period. If there is no newspaper of general circulation, in the municipality, (See 11 O.S. § 1-102 (8) and 25 O.S. § 106 for the definition of publication and legal newspapers) the notice shall be given by posting a copy of the Notice of Election Resolution in at least five (5) public places in the municipality. (11 O.S. § 16-101).

February 3, 2017: Salary Changes

If the governing body wishes to consider a change in salary for the newly elected officials, an ordinance must be passed *before the filing period begins* on February 6. (If an office is contested, -meaning an election will have to be held- salary changes may be made up to the election date.) The change in salary will only apply to those officials whose terms begin after the election. (*Sample ordinances available from OML*)

February 6 - 8, 2017: Filing Period

The Declaration of Candidacy for party nominees and independents must be filed with the county election board. A person must, for at least six months prior to filing a declaration of candidacy, be a registered voter at an address within the municipality or in the ward if an office is from a ward. The filing period is from 8:00 a.m. on the first Monday in February until 5:00 p.m. on the following Wednesday (11 O.S. §§ 16-109, 16-110). Persons filing declarations of candidacy shall not be required to post a filing fee, nor shall they be required to file petitions supporting their candidacies (26 O.S. § 13-104).

Candidates must file notarized forms including their name, residence, and mailing address, office sought, date of birth, party affiliation, if any, precinct and county where registered, an oath affirming the candidate is qualified for the office being sought and qualified to hold the office, if elected, and any additional information the election board secretary deems necessary. All signatures must be original. These forms are available from the county election board (26 O.S. §§ 5-111, 5-111.1, and 13-105).

February 10, 2017: Contesting Candidacy and Withdrawing

The final day to challenge the qualifications of candidates or to withdraw candidacy for the primary election (26 O.S. §§ 5-115, 5-119).

February 14, 2017: Primary Election

The primary election in cities and towns having partisan elections shall be held the second Tuesday in February in each odd-numbered year (11 O.S. § 16-107). No primary election is conducted in cities and towns holding nonpartisan elections (11 O.S. § 16-105.1).

February 17, 2017: Contesting Results

This is the time period for contesting the correctness of the announced results of the primary election. Contests of the election *must be filed by 5:00 p.m.* on February 17th (26 O.S. § 8-109).

April						
Su	M	Tu	W	Th	F	Sa
						1
7		<u>4</u>	5	6	<u>7</u>	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

May						
Su	M	Tu	W	Th	F	Sa
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	<u>22</u>	23	24	25	26	27
28	29	30	31			

April 4, 2017: General Election

The general municipal election shall be held on the first Tuesday in April in each odd-numbered year (11 O.S. § 16-103).

April 7, 2017: Contesting Results

This is the time period for contesting the correctness of the announced results of the election. Contests of the election must be filed by 5:00 p.m. on April 7th. Certificates to successful candidates can be issued after that time (26 O.S. §§ 8-109, 8-106, 8-108).

April 17, 2017: Taking Office

The term of office of an elected official shall begin at 12:00 noon on the second Monday following the general municipal election, and such official shall serve until his successor is elected and qualified. The elected official can be sworn in before that time. The oath may be taken outside a meeting if a swearing-in ceremony cannot be arranged in a timely manner. Oaths can be administered by all officers authorized by state law, the mayor, municipal clerk, city manager, municipal judge and such other officers as the municipal governing body has authorized (11 O.S. §§ 8-102, 8-104).

Prepared by:

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Champions For Effective Local Government

2017

Election Calendar for Municipalities

NOT Under the Town Meeting Act

The Oklahoma Municipal League, Inc., is a statewide association of more than 450 cities and towns. This non-partisan, nonprofit corporation is governed by a Board of Directors of elected and appointed municipal officials who meet monthly.

By working together through OML, municipal officials formulate programs and unite in concerted action for the benefit of their communities. This united effort is a strong influence in achieving common goals.

Founded just six years after statehood, OML has become recognized as the spokesperson for Oklahoma's municipal governments. The League is headquartered in Oklahoma City, just one block west of the State Capital complex.

Services to member cities and towns include:

- acting as a clearinghouse of information on federal and state policies affecting municipal governments;
- answering specific inquiries from city and town officials on a daily basis;
- conducting training and education programs for municipal officials;
- providing special reports;
- meeting with state and federal officials on issues affecting cities and towns and their citizens;